

Using Claude to Set Strong Project Promises

AI & Tech Team Training | April 2026

Part 1: Trigger the Wizard | Part 2: Set SMART Goals + KMPs | Part 3: Stress-Test with Claude

Why Strong Project Promises Matter

Title + Date

is NOT a promise.
It's a placeholder.

3 Questions

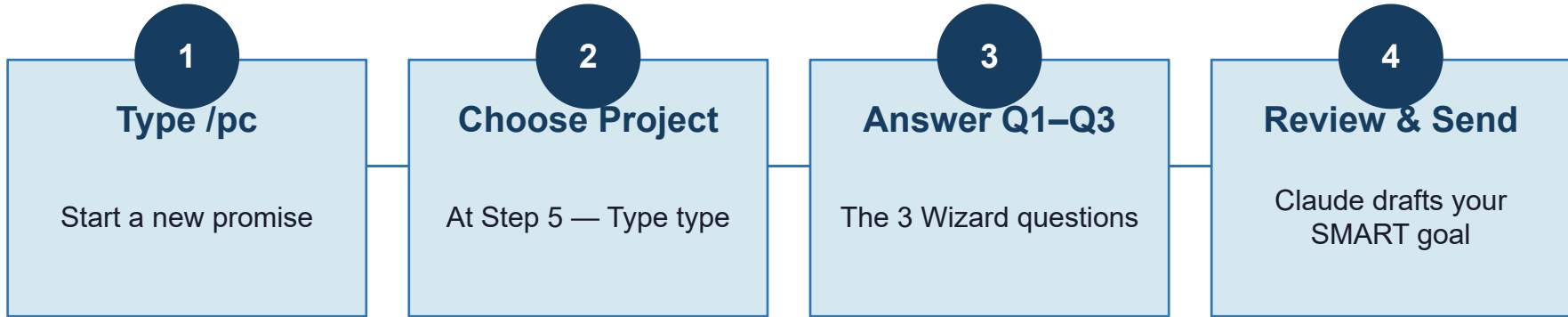
is all it takes to
build a real SMART goal.

Max 5 KMPs

keeps your focus sharp
and your metrics real.

The Smart Promise Wizard guides you through all three — in one conversation.

Part 1 — Triggering the Smart Promise Wizard



The 3 Wizard Questions

Q1 LAGGING

What outcome proves this promise was achieved?

Q2 LEADING

What action will make that outcome happen?

Q3 EARLY SIGNAL

What early sign tells you Q2 is on track?

Part 2 — SMART Goals with up to 5 KMPs

The Rules

- 1 Maximum 5 KMPs per promise.
- 2 The Wizard gives you the first 3 — one per question.
- 3 You can add up to 2 more.
- 4 Each KMP needs a target and a unit. 'Improved' is not a KMP.
- 5 If you can't choose, ask: which one failing means the promise failed?

Example KMPs — Claude Adoption Drive

KMP 1

8/10 team members log in weekly

Leading

KMP 2

3 promises created via /pc per person

Leading

KMP 3

80% adoption rate by May 13

Lagging

KMP 4

100% of project promises have SMART goals

Lagging

Leading

= measures activity (early warning)

Part 3 — Stress-Test Your KMPs with Claude

Paste your KMPs into Claude and run these 3 prompts:

Step 1 Classify them

Here are my KMPs for [promise]: [paste]. For each one, tell me whether it is a leading or lagging indicator and why.

Step 2 Find the gaps

Which of my leading indicators will give me the earliest warning that the promise is at risk? Is there anything important I am not measuring?

Step 3 Force a ranking

If I could only keep 3 of these KMPs, which 3 would give me the clearest picture of whether this promise will succeed? Why?

💡 You don't need to accept Claude's suggestions. The goal is the conversation — a challenge to your KMPs is how you know they're right.

Quick Reference

I want to...	Do this
Create a Project Promise	/pc → choose Project → answer Q1/Q2/Q3
Add more KMPs	After the Wizard — Claude asks if you want up to 2 more
Fix a SMART goal later	/pm → M7 Fix-SMART → Wizard reruns
Stress-test my KMPs	Paste into Claude with the 3 prompts from Part 3
See all open promises	/promises